

To: All Parents/Carers of Year 9 students

Our ref: 251116

15 November 2018

Dear Parent/Carer

Re: Year 9 Progress Evening

I would like to invite you to the Year 9 Progress Evening which will be taking place on:

Thursday 6 December 2018	Students in tutor groups 9.1 – 9.6 (A Half)
Wednesday 12 December 2018	Students in tutor groups 9.7 – 9.12 (B Half)

This will provide an opportunity for parents/carers to meet with subject teachers and appointments can be made between 4.30pm – 7pm. Each appointment is of a 5 minute duration and it is hoped that parents/carers and teachers will help the evening to run smoothly by adhering to this time limit.

South Hunsley operates an electronic booking system for progress evenings. Attached to this letter is a guide which gives details of how to access the booking system and book appointments. If you are unable to access the internet to book an appointment, then please feel free to contact the school office on 01482 631208 and your appointment can be booked over the telephone. The online booking system is now live and appointments can be made, please note that the system will close for bookings at 4pm the day before the progress evening.

Form tutors will be present but most of their time will be occupied in discussing students' progress in their particular subject area. As a consequence, there will be little time available for them to discuss problems in general. A Head of House and House Leader will be available on the evening to address wider issues and will endeavour to answer any outstanding queries at a later date.

This Progress Evening will be held in The Space. Car parking spaces are very limited, particularly at the front of school, and it is therefore requested that parents/carers attending this event use the rear car park off Lowfield Lane and the bus park.

I look forward to meeting you and hope that you will find the evening helpful.

Yours faithfully



Michelle Trainor
Deputy Head of School