

To: All Parents/Carers of Year 11 Students

Our ref: 108940

February 2020

Dear Parent/Carer of Year 11

Re: Proud Letters

We would like to enlist your help, but **secretly!**

We would like you to write a letter to your son or daughter that will be given to them, just before they commence their final GCSE examinations. We have called these letters "Proud Letters" and our aim is to get every parent or carer to write such a letter to their son/daughter.

What do you need to include in your letter?

In short, your letter needs to contain something heartfelt, something that offers support and encouragement to your son or daughter in the tough examination times ahead. It should include something that will motivate them to strive for success and something that offers help and advice.

The letters do not need to be long; what we hope they will communicate will be far more powerful, the fact that you are behind them every step of the way and that we all want them to achieve the best that they possibly can.

We do realise this is a big ask, but we do feel that opening a surprise letter from your mum, dad, carer or friend can be really powerful and can give you the determination to succeed.

What is the process?

- ✓ Write/type your letter, we have supplied you with paper, you do not need to use this, but we thought we would try to make the process as simple as possible.
- ✓ Put the letter in the stamped addressed envelope (already supplied)
- ✓ Post it.
- ✓ Do not breathe a word about the letter – it needs to be a surprise!

If you can return your letter by **Friday 3 April 2020** that would be fantastic.

We plan to give the letters out in a special assembly on **Friday 5 May 2020**.

If you have any questions or queries or would like some help writing your letter, please do not hesitate to contact your son/daughter's Head of House in the first instance.

Yours faithfully



Mitch Trainor
Deputy Head of School