

SIXTH FORM ADMISSION ARRANGEMENTS

Admissions Policy

Admission to the sixth form will be from:

- a) students in Year 11 at the school (internal applicants); and
- b) students not on roll at the school (external applicants).

The normal year of entry to the school's sixth form is Year 12.

The admission number for external applicants entering the normal year of entry to the sixth form is 10. The admission number is the minimum number of eligible external applicants the school must admit before a student can be refused a place. The admission number can be exceeded if the school is able to accommodate more students, for example if the additional students have applied to study under-subscribed courses. External applicants will also be asked to attend a meeting with the Director of Year 12 as part of the application process and references will be required from external students current educational establishments.

Internal applicants are required to apply for a place in Year 12 in the same way as external applicants.

Optional requirement To be admitted to Year 12, a student must achieve a minimum level of formal qualifications. The entry requirements for admission to Year 12 are the same for internal and external applicants. These minimum requirements for admission to Year 12 are outlined in the sixth form prospectus. These are different to the requirements for entry to specific courses of study.

Over-subscription Criteria

Where the number of eligible external applicants for admission exceeds the places available, the over-subscription criteria determined for the admission of pupils to Year 7 will be used to prioritise the applicants. The third criterion will include siblings in Years 11 and 12.

Appeals

Any applicant refused admission to the school's sixth form has the right to appeal. Appeals will be heard by an independent admission appeal panel.

Timetable for Admission

School's sixth form admission arrangements (and course entry requirements) published by December 2017

Applications to be submitted by (internal and external applicants) February 2018

GCSE results published August 2018

Allocation of a place confirmed or refused August 2018

Independent admission appeals heard September/October 2018

Late Applications

Late applications will be considered and processed where possible.